



## TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

February 11, 2022

Bob Zambarano  
Commonwealth Informatics, Inc.  
307 Waverley Oaks Road, Suite 201  
Waltham, MA 02452

RE: RFP NO. 2017-068  
RFP NAME: Enterprise Disease Surveillance and Management System

Dear Sir/Madam:

Referenced RFP was for twelve (12) months with five (5)) options to renew for additional twelve (12) months each. The effective dates for the fifth and final renewal option will run from May 23, 2022 through May 22, 2023.

Tarrant County Purchasing Department hereby extends an invitation to your company to accept the renewal option for an additional one (1) year period as a vendor for this RFP as awarded. Please mark the appropriate response below and provide your signature above your printed name. All discounts must remain firm for the optional renewal period.

☒ Yes, we will accept the offer to extend the same contract pricing and discounts through May 22, 2023.  
**Please include a current 1295 Form with your response.**

☐ No, we will NOT accept the offer to extend the same contract pricing and discounts through May 22, 2023.

Please fax or email your signed response.

Sincerely,

*Gwen Peterson*  
Gwen Peterson, C.P.M., A.P.P.  
Tarrant County  
817-884-1145

28-Feb-2022

Commonwealth Informatics, Inc.

Date

DocuSigned by:

*Bob Zambarano*

Signer Name: Bob Zambarano  
Signing Reason: I have executed this document  
Signing Time: 28-Feb-2022 | 10:18:49 AM EST

35CC685BEB34DC795E25494160EED39



**TARRANT COUNTY**  
PURCHASING DEPARTMENT

MELISSA LEE, C.P.M., A.P.P.  
PURCHASING AGENT

CHRIS LAX, CPSM  
ASSISTANT PURCHASING AGENT

**DATE:** JANUARY 18, 2022

**TO:** MILLIE McMANUS, CONTRACT SPECIALIST

**DEPT:** PUBLIC HEALTH DEPARTMENT

**FROM:** GWEN PETERSON, C.P.M., A.P.P., SENIOR BUYER

**RE:** RENEWAL OF RFP No. 2017-068, ENTERPRISE DISEASE SURVEILLANCE AND MANAGEMENT SYSTEM

THE ABOVE REFERENCED RFP EXPIRES ON MAY 22, 2022. IF RENEWED, THE FIFTH AND FINAL RENEWAL OPTION WILL COMMENCE ON MAY 23, 2022 AND EXPIRE ON MAY 22, 2023.

IF YOU WISH TO RENEW THIS CONTRACT, IT WILL BE NECESSARY TO HAVE A NEW CONTRACT IN PLACE BY MAY 23, 2022.

PLEASE CHECK THE APPROPRIATE BOX BELOW.

THANK YOU.

☒ YES, I WISH TO RENEW THIS CONTRACT.

☐ NO, I DO NOT WISH TO RENEW THIS CONTRACT.

IF YOU WISH TO RENEW, PLEASE PROVIDE FUNDING INFORMATION FOR THE SERVICES:

**569011/T0450-2022/5100016000/NRG**

DEPARTMENT SIGNATURE / DATE:

Millie McManus

Digitally signed by Millie McManus  
Date: 2022.02.10 15:56:31 -06'00'

**RFP 2017-068 ENTERPRISE DISEASE SURVEILLANCE AND  
MANAGEMENT SYSTEM**

Evaluation Criteria	Max. Points	Commonwealth Informatics Austin, TX HUB - No
Vendors Qualifications/Experience	325	241.43
Approach and Management	175	156.26
Personnel Experience with EpiTrax and ESP or Equivalent Software	110	95.07
References	90	90.00
Cost	300	300.00
Total Score	1000	882.76

**AWARD RECOMMENDATION:**  
Commonwealth Informatics

**PROFESSIONAL SERVICES AGREEMENT**  
**AMENDMENT NO 3**

TARRANT COUNTY RFP 2017-068, ENTERPRISE DISEASE SURVEILLANCE AND  
MANAGEMENT SYSTEM

EFFECTIVE DATE: Approval Date by Tarrant County's Commissioners Court.

PURPOSE: The purpose of this amendment is to revise Exhibit A, Section 2.0

Exhibit A, Section 2.0 Milestones and Fees

***Add this bullet point***

- Post Implementation Systems Operation and Maintenance for Year 4, which is the final renewal year.
  - The following tasks would be performed on a regular basis for ongoing application support:
    - Apply software updates to OS and software stack as needed.
    - Monitor DB performance and disk usage. Identify and resolve emergency issues as required. Assess potential performance tuning measures in test, then apply in production.
    - Monitor all system logs, including access logs. Resolve system issues as they are detected.
    - Provide 2nd level support for user issues that cannot be resolved by TC-IT helpdesk
    - Provide weekly data mapping assistance with EMSA as new unmapped labs may be provided.
    - Monitor incoming and outgoing MIRTH channels for data feed issues, and data reporting issues.
    - Trouble-shoot and resolve any system issues as they arise.
    - Patch software bugs as expeditiously as possible and provide work-arounds until patches are tested then installed in production.

All other terms, conditions and articles remain unchanged from the original agreement, and the Modification Number 1 and Amendment Number 2 to that agreement. By signing below, both parties agree to this Amendment No 3.

IN WITNESS WHEREOF, the parties have executed this Agreement in multiple originals to be effective as of the date first written above.

28-Feb-2022

Date \_\_\_\_\_

COMMONWEALTH INFORMATICS, INC.

By:

DocuSigned by:

*Catherine Rocchio*



Signer Name: Catherine Rocchio  
Signing Reason: I approve this document  
Signing Time: 28-Feb-2022 | 3:34:12 PM EST

C061DC61BAAC480488CC06EDCD81B3D9

Catherine Rocchio  
Vice President



SIGNED AND EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

COUNTY OF TARRANT  
STATE OF TEXAS

\_\_\_\_\_  
B. Glen Whitley  
County Judge

APPROVED AS TO FORM:

Kimberly Colliet Wesley  
Criminal District Attorney's Office\*

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.